

# XXI. Laptop Lending

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The Bloomer Public/G.E. Bleskacek Family Memorial Library offers laptop computers for checkout and use within the library building. Laptops are not to be used for gaming.

- A. Laptops may be checked out to current MORE Library cardholders whose accounts meet use requirements. Only one laptop will be checked out per library card. A photo ID is also required. Current student IDs with photos are acceptable.
  
- B. Laptops are available on a first come, first served basis. The loan period for a laptop is one hour, an additional hour will be granted if there is not a hold on the device. Laptops must be returned 15 minutes prior to the close of the Library. Laptops are required to remain in the library.
  
- C. Before a patron borrows a laptop, they must sign this policy. Patrons under the age of 18 who wish to borrow a laptop must also have a parent sign this policy. The Bloomer Public/G.E. Bleskacek Family Memorial Library Internet Policy applies to laptop use.
  
- D. Each laptop is equipped with software similar to that provided on other public access computers at the library.
  
- E. If you wish to save files, you must save your data to a USB flash drive, personal data storage areas on the internet (the cloud), or to a personal email account. The laptop is wiped after each use. The library is not responsible for lost or corrupted files. Printing is not available from laptops.
  
- F. There is a replacement charge on a laptop and/or its peripherals if it is lost, stolen or damaged, the person on whose card the laptop is checked out is responsible for the cost of repair or replacement up to \$1200. Removal of a device from the library will be considered theft and law enforcement will be contacted.**

I have read and understand the Laptop Lending Policy. I agree to adhere to these policies and will assume all costs associated with loss or damage to the laptop while it is checked out on my card. I understand the library's wireless network is not secured and I assume all risk for any information I send or receive. Violation of any of the above policies my result in suspension of laptop borrowing privileges as determined by the Library Director.

Printed Name: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature if under 18.